

Riley Park Figure Skating Club

2022 ANNUAL GENERAL MEETING

October 18, 2022

AGENDA

Welcome and Introductions

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Request Motion to Adjourn

MINUTES OF 2020 AGM (OCTOBER 18, 2021)

Board Members Present:

EJ Richard, Jennifer (JJ) Scott, Tomoko Mak, Lance Bredeson, Doris Yip, Marnie Walthers

Members In Attendance:

Shiho Becker-Pos, Sophie Dansereau, Cathy Chang, Dianne Zamborsky

WELCOME AND INTRODUCTIONS

REPORT OF QUORUM

- **Accepted Minutes of 2020 AGM**

Motion to Move – Cathy Chang

Motion to Accord – Doris Yip

PRESIDENT'S REPORT (SEE 2021 AGM REPORT)

- Review of 2021 operating year, impact of Covid.
- Special thanks to coaches for assisting in adherence for health guidance.

TREASURER'S REPORT (SEE 2021 AGM REPORT)

- Impact of covid restrictions meant less skaters on the ice, less registration revenue
- Question from Lance regarding separation of coaching wages coming out of the gaming account being separate from the general account coaching wages.
- Answered by EJ and JJ - clarified that gaming funds applied separately, based on gaming grant application, remaining amount received would be reflected in 2022 when carnival expenses are recognized.

COACH'S REPORT (SEE 2021 AGM REPORT)

- No questions from membership on report.

TEST CHAIR REPORT (SEE 2021 AGM REPORT)

- No questions from membership on report.

REGISTRAR'S REPORT (SEE 2021 AGM REPORT)

- No questions from membership on report.

Accepted Reports of 2021 AGM

Motion to Accept – Lance B.

Motion to Accord – Sophie D.

Opposed – none

ELECTION OF OFFICERS

Board Members Confirmed – carried over from previous year term

JJ Scott, Vice President
Lance Bredesen, Member at Large
Doris Yip, Ice Allocator
Tomoko Mak, Test Chair

Exiting Board Members

Veronica Xue, Treasurer
Alvin Shinta, Member at Large
Amy Scott, Secretary

NEW BUSINESS

- As VP, JJ Scott will appoint board members at the first board meeting of 2021-2022 season.

ADJOURNMENT

Motion to Adjourn – Lance B.

All in favour, AGM adjourned at 8:41pm



2022 ANNUAL GENERAL MEETING

2022 AGM BOARD MEMBER REPORTS

PRESIDENT'S REPORT 2021 – 2022

Continuing into the second year of my term as President, we have the following updates:

Due to ongoing COVID-19, our club members and participants have been following health guidelines.

We have seen a welcome increase in participants in our Adult skating sessions.

Our club applied for and received \$29,350 BC Community Gaming Grant for the 2021/2022 skating year from the BC Government

We confirm our intention to pay back the \$40,000 of the CEBA loan we were granted for the 2020-2021 season.

Thank you for your dedication and continuous support for RPFSC.

Submitted by: JJ Scott

TEST CHAIR'S REPORT 2021 – 2022

- The club conducted 112 Star 1-5 tests. All of them passed.
- There were 2 test days for Star 6 and up.
- High percentage of pass results.

Star 1-5 Result - All passed		Star 1	Star 2	Star 3	Star 4	Star 5	Total
Star Test	October	3	7	6	7	4	27
Star Test	Nov/Dec	7	3	14	10	2	36
Star Test	Feb/March	0	2	2	2	6	12
Star Test	May	2	3	9	0	8	22
Star Test	June	1	1	6	4	3	15
	Total	13	16	37	23	23	112

Star 6 -Diamond Result		Pass	Retry				
RPFSC	December 7, 2021	6	4				10
RPFSC	June 18, 2022	6	4				10
	Total	12	8				20

Test Category		Star 6	Star 7	Star 8	Star 9	Star 10	Diamond	
RPFSC	December 7, 2021	4	2	2	0	2	0	10
RPFSC	June 18, 2022	2	2	3	1	2	0	10
	Total	6	4	5	1	0	0	20

Submitted by: Tomoko Mak

TREASURER'S REPORT 2021 – 2022

Financial Snapshot Summary

	2022	2021	2020	2019
Cash	\$ 193,000	\$ 92,000	\$ 27,000	\$ 94,000
Retained Earnings	\$ 81,300	\$ 2,400	\$ 20,000	\$ 16,000
Gross revenue	\$ 261,000	\$ 162,000	\$ 162,000	\$ 215,000
Profit (Loss)	\$ 78,900	\$ (17,800)	\$ 4,300	\$ (12,000)

Submitted by: Dianne Zamborsky



2022 ANNUAL GENERAL MEETING

11:02 AM
10/04/22
Accrual Basis

Riley Park Figure Skating Club
Balance Sheet Prev Year Comparison
As of August 31, 2022

	Aug 31, 22	Aug 31, 21
ASSETS		
Current Assets		
Chequing/Savings		
1100 - Vancity A/C#443614	-10.43	-8.47
1101 - Vancity A/C#432630	186,350.62	97,216.81
1110 - Vancity A/C #443614 Gaming AC2	1.58	1.58
1111 - Vancity A/C #433091 Gaming AC2	7,422.20	211.99
1120 - Vancity Share A/C	202.72	193.12
1150 - Payroll Bank A/C	0.00	-5,361.55
Total Chequing/Savings	193,966.67	92,253.48
Other Current Assets		
1200 - Accounts Receivable	1,309.97	7,544.51
1201 - AR - Loan forgiveness	20,000.00	20,000.00
1300 - Prepaid expenses	1,770.13	4,840.71
Total Other Current Assets	23,169.50	32,385.22
Total Current Assets	217,136.17	124,638.68
TOTAL ASSETS	217,136.17	124,638.68
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
2020 - Accrued Liabilities	4,000.00	4,000.00
2400 - CPP Payable	0.00	460.22
2420 - EI Payable	0.00	226.62
2440 - Federal Income Tax Payable	0.00	288.17
2500 - Unearned Revenue	71,825.05	57,255.90
Total Other Current Liabilities	75,825.05	62,230.81
Total Current Liabilities	75,825.05	62,230.81
Long Term Liabilities		
4810 - CEBA Loan	60,000.00	60,000.00
Total Long Term Liabilities	60,000.00	60,000.00
Total Liabilities	135,825.05	122,230.81
Equity		
3900 - Retained Earnings	2,407.87	20,203.28
Net Income	78,903.25	-17,795.41
Total Equity	81,311.12	2,407.87
TOTAL LIABILITIES & EQUITY	217,136.17	124,638.68



2022 ANNUAL GENERAL MEETING

11:03 AM

10/04/22

Accrual Basis

Riley Park Figure Skating Club
Profit & Loss Prev Year Comparison
 September 2021 through August 2022

	Sep '21 - Aug 22	Sep '20 - Aug 21
Income		
4000 - Income		
4100 - Registration Fee	201,032.84	134,774.10
4750 - Gaming Income		
4752 - Gaming Income - Grant	29,350.00	7,500.00
Total 4750 - Gaming Income	29,350.00	7,500.00
4900 - Interest Income	0.00	0.67
4920 - Dividend Income	9.60	4.40
Total 4900 - Income	29,992.44	142,279.37
4801 - Loan forgiveness	0.00	20,000.00
Total Income	290,992.44	162,279.37
Gross Profit	290,992.44	162,279.37
Expense		
6000 - Accounting	4,042.52	3,780.00
6100 - Bank Service Charges	113.86	0.42
6140 - Bamboo Fee	6,603.93	3,443.03
6200 - CFSA	17,663.03	8,540.18
6400 - Gaming Expenses		
6462 - Gaming Exp - Costumes	1,864.48	0.00
6467 - Gaming Exp - Miscellaneous	1,145.00	0.00
6488 - Gaming Exp - Coaches wages	21,669.65	7,500.00
6471 - Gaming Exp - Test	1,093.59	0.00
6474 - Gaming Exp - Office	1,570.00	0.00
6476 - Gaming Exp - Carnival	2,007.28	0.00
Total 6400 - Gaming Expenses	29,350.00	7,500.00
6510 - Marketing & Promotion	151.08	0.00
6515 - Meal	0.00	97.96
6520 - Meeting Expenses	187.00	150.00
6600 - Office Supplies	2,835.72	1,537.08
6700 - Rent	53,889.67	71,190.55
6751 - Subcontract Payments	9,514.86	713.00
6752 - Supplies	607.98	487.20
6760 - Telephone	201.00	201.00
6770 - Test fee	1,831.67	1,741.62
6800 - Wages		
6860 - Payroll Expenses	3,412.73	0.00
6820 - Wages - Coaches	80,973.65	74,844.00
6840 - Wages - CPP	0.00	2,797.67
6860 - Wages - EI	0.00	1,824.89
Total 6800 - Wages	84,386.38	79,466.56
6900 - WCB	1,210.29	1,225.91
Total Expense	212,089.19	180,074.78
Net Income	78,903.25	-17,795.41

COACH'S REPORT 2021 – 2022

Coaches:

General Coaching Staff:

Marnie Walthers, Carissa Wong, Christina Lam, Tarrah Harvey, Mikaila Meslo and Erika Mak.

CanSkate Instructors:

Emma Tynan, Madeline Chang and Georgia Tsang

Canskate Trained:

Lucy Gagel, Thea Trung-Yip, Vida Wu, Haide Gagel, Mickey Becker-Pos, JJ Scott and Thomas Mak

Thea Trung-Yip and Vida Wu only coached a short time with us this season due to other commitments.

Off Ice:

covered by our General coaching staff and Canskate Instructors.

PAs:

We are starting to build our PA numbers back to pre-pandemic levels. We are trying to bring out the younger skaters, hoping to foster the culture of giving back to the club.

Competitions:

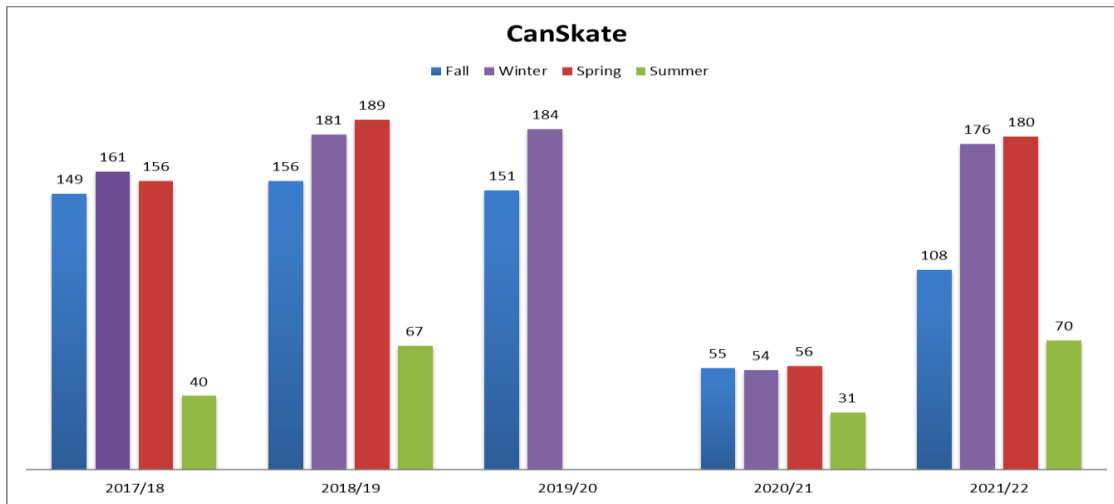
Our first post-pandemic competition was Jingle Blades. We had four competitors in Star 2, all receiving Silver standing.

Though most of our CanSkate sessions were close to capacity through Winter and Spring, some of our other sessions did not rebound from Covid. Many of our Star 1 to 5 skaters did not return. To use the ice more effectively, we moved the higher groups on each session up to the next level. This strategy helped to have more skaters on the ice at all times (as well as coaches), energized the skaters that moved up to excel and opened spots on our CanSkate. This will only help to build the other sessions in the future.

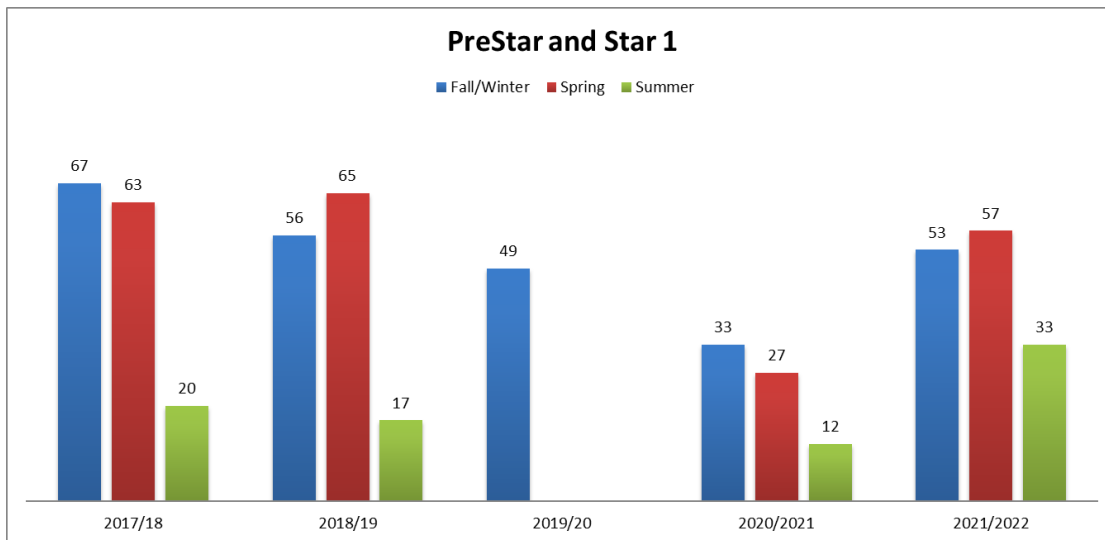
Submitted by: Marnie Walther

REGISTRAR'S REPORT 2021 – 2022

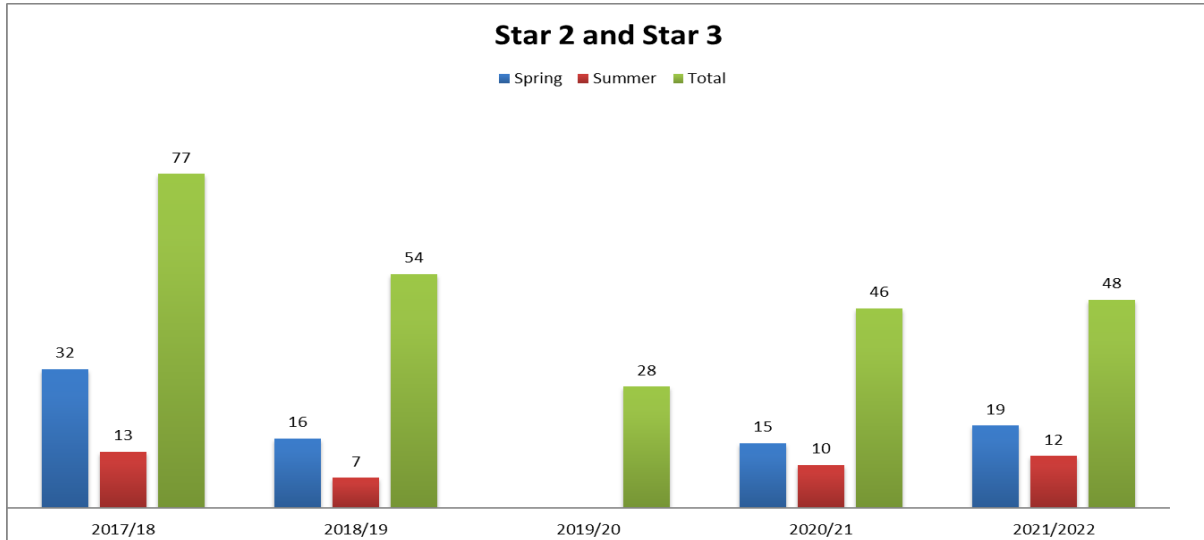
As all COVID-19 restrictions were lifted, the number of skaters allowed on the ice per session returned to normal for the Fall 2021 - Summer 2022 season. The number of skaters on the ice saw a significant comeback compared to the last season.



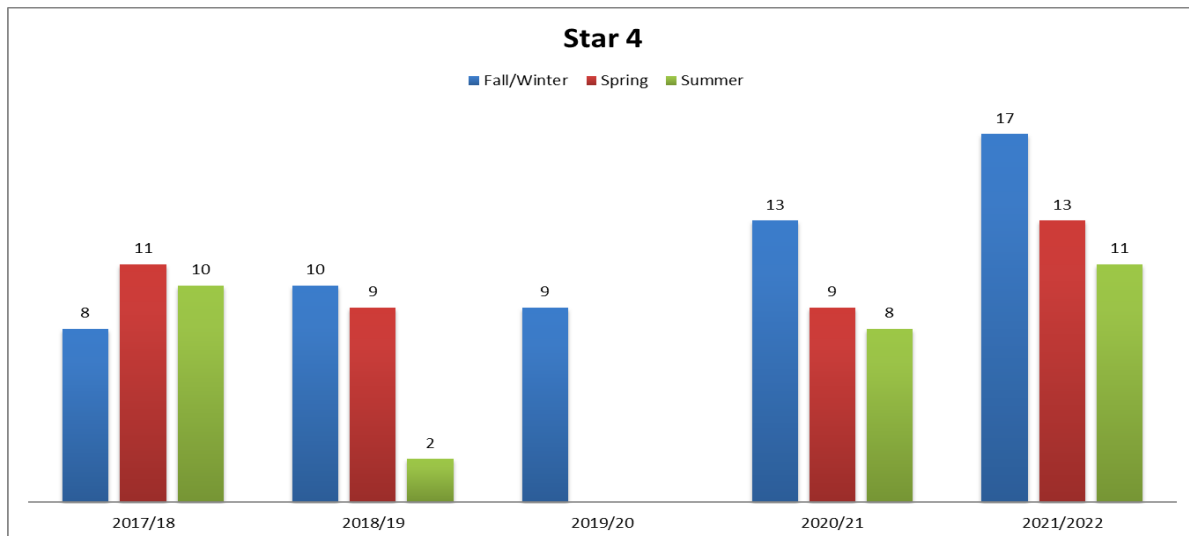
CanSkate — If we compare the periods 2018-2019 and 2021-2022 (pre- and post-pandemic), the number of skaters was 593 and 534, respectively. These figures are somewhat similar.



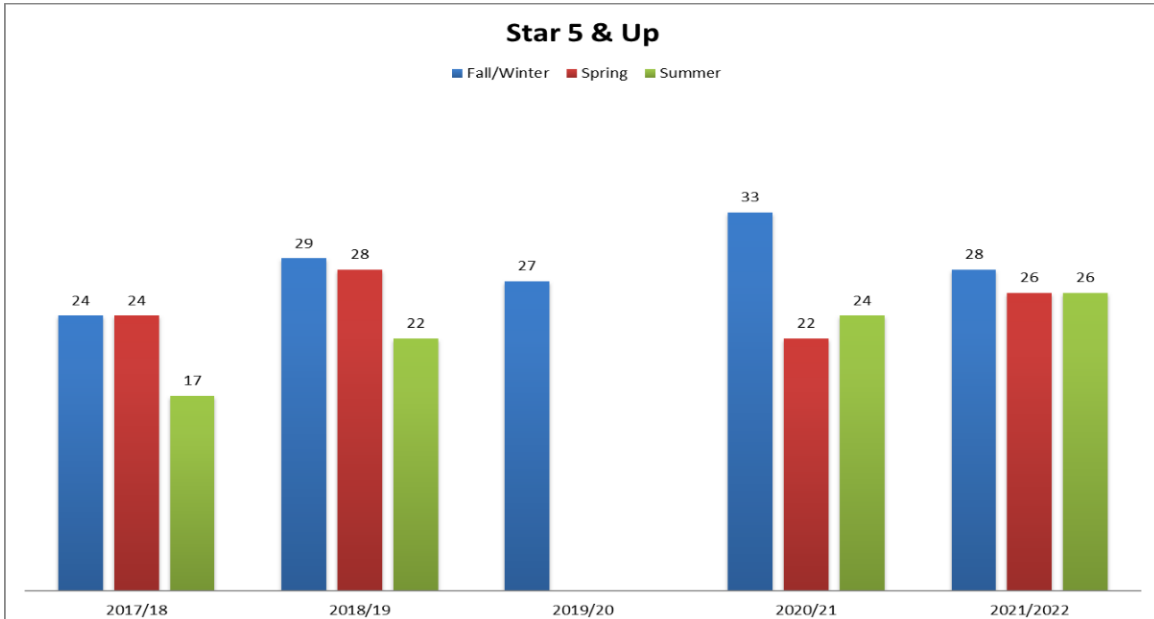
PreStar and Star 1 — The number of skaters saw a small increase from 137 to 143 when comparing the periods 2018-2019 and 2021-2022.



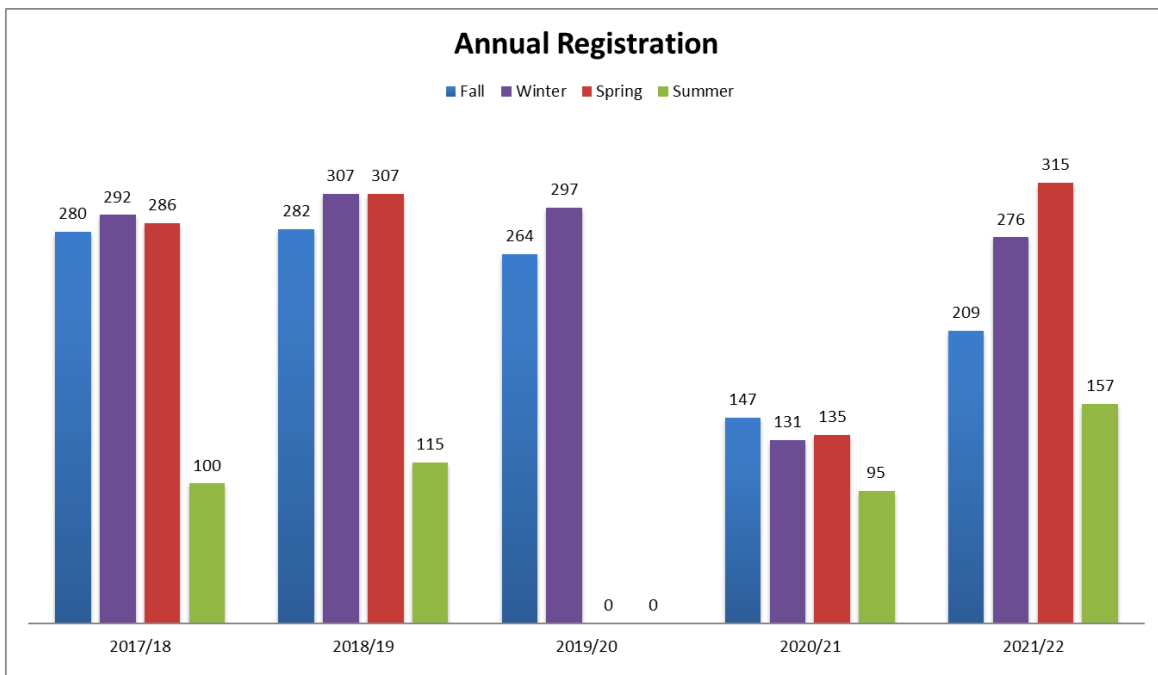
Star 2 and Star 3 — If we compare the periods 2018-2019 and 2021-2022, the numbers of skaters are very similar, ranging from 77 to 79.



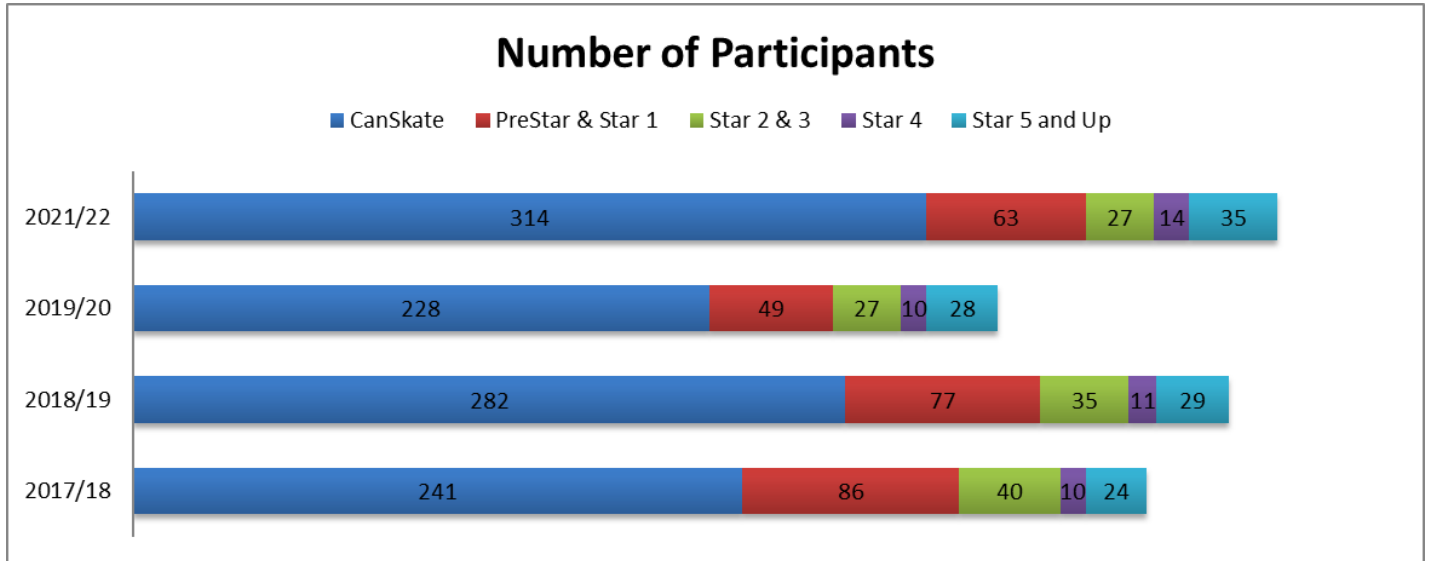
Star 4 — The number of Star 4 skaters increased from 30 to 41 between 2020-2021 and 2021-2022. Many Star 4 skaters were invited to the Star 5 and Up sessions and these skaters participated together during the season 2021-2022.



Star 5 & Up — When comparing 2020/21 and 2021/22, the number of skaters was steady and also saw some increase.

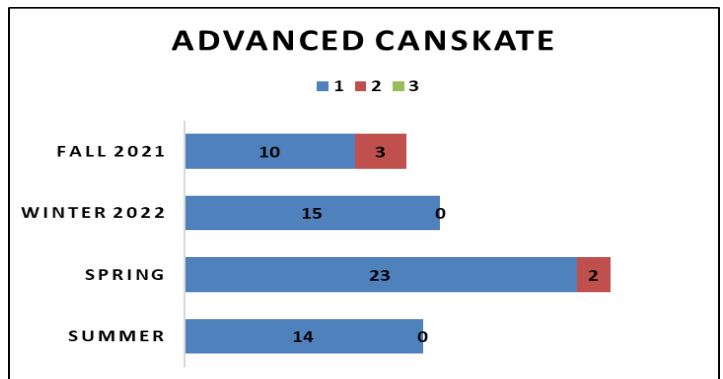
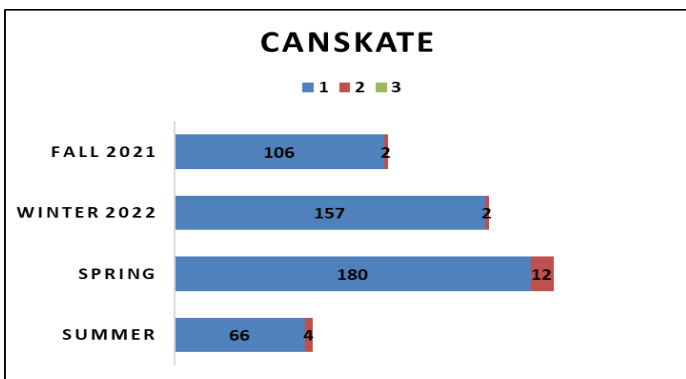


Annual Registration — After the end of restrictions on adults age over 21 and on the number of skaters permitted per session, annual registrations in 2021/22 came closer to the levels seen before the pandemic.

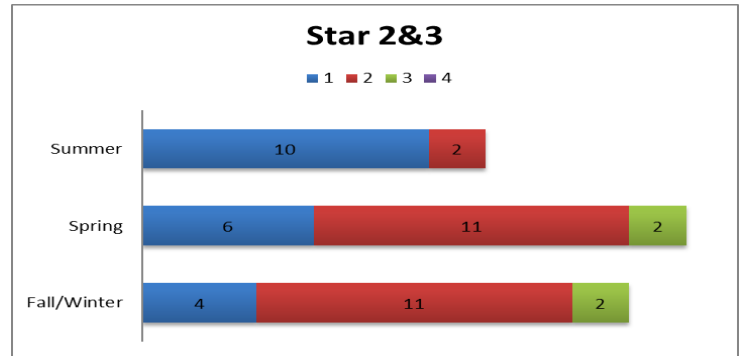
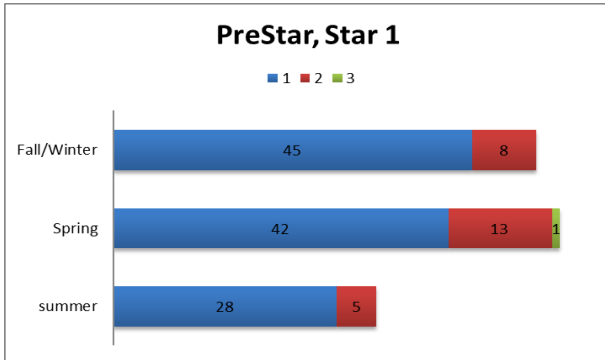


Number of Participants - The total number of participants was 453. Surprisingly, this year we have the highest number compared to each of the past three years.

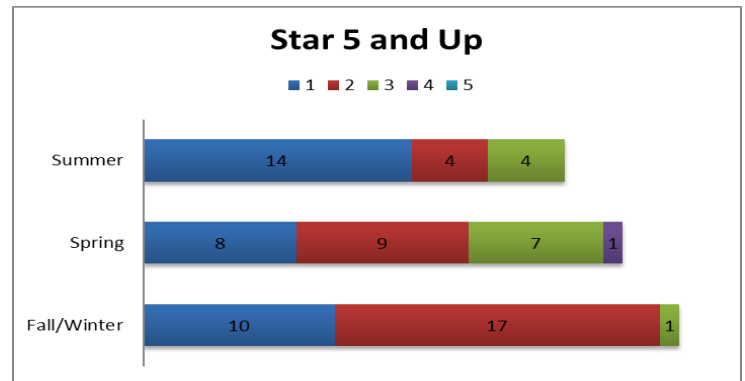
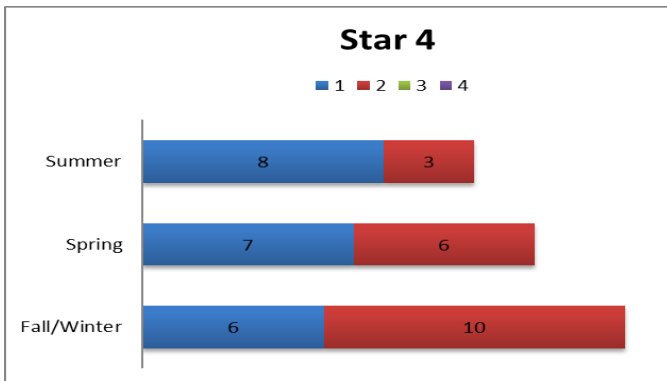
Skaters — Frequency Per Week



- Most skaters in the CanSkate program tend to skate once per week.
- Advanced Canskaters are similar to CanSkaters and tend to skate only once a week.



- Compared to CanSkaters, more Pre-Star and Star 1 skaters were on the ice twice per week.
- Star 2 and 3 skaters tend to skate twice a week.



- More Skaters in Star 5 & Up skated more than two or three times a week, when compared to Skaters in Star 4.

Carnival

We were fortunate to host both Winter Carnival 2020 right before the COVID lockdowns and Winter Carnival 2022 despite ongoing pandemic restrictions. The registration numbers were 49 in 2020 and 44 in 2022.

Summary

A total of 453 skaters registered during the year 2021/22. Compared to the previous year, the increase was more than double. It has been very nice to see many happy skaters on the ice without all those troublesome restrictions.

This year, we had spring break clinic sessions held over a two-week period. Over the summer, we had regular registrations and also weekly registrations in order to register individual sessions with more flexibility, and to allow more leeway for family schedules. This new weekly summer registration allowed more skaters to register without being tied to a payment for a whole season

It used to be mandatory for Pre-Star and Up skaters to register for both one morning session and another session. This system was designed to encourage skaters to participate more in the morning. But morning sessions turned out to be not so popular. Now, we have some CanSkaters and Advanced CanSkaters on the morning ice, too.

Thanks to the relaxation of restrictions, as you can see in the charts, many skaters have returned to the ice. We now have robust numbers of Advanced CanSkaters, Pre-Star and Star 1 and 2. It would be great to see all of them continue to grow and progress in our club.

Submitted by: Shiho Becker-Pos

ELECTION OF OFFICERS

Board Members Confirmed

JJ Scott, President
Lance Bredesen, Secretary
Dianne Zamborsky, Treasurer
Sophie Dansereau, Member at Large
Cindy Oyama-Yeung, Member at Large
Doris Yip, Ice Allocator
Tomoko Mak, Test Chair